



# First Name Last Name

## Bartender

Address

Month Day, Year

Phone Number

**Hiring Professional**

Title

Business

Address

Email

Dear Hiring Professional:

I found out about the opening for a <job title> at <business name> through <source>. I am <adjective/noun/verb>, <adjective/noun/verb>, and <adjective/noun/verb>.

This is why I am perfect for the job.

- Experience
- Skills
- Traits
- Achievements
- Passions
- Training with Serving Alcohol

I thank you for your time and consideration. <One last amazing reason you're the best>. I look forward to speaking with you about this opportunity.

Reference

Title

Business

Phone Number

Email

Sincerely,

Reference

Title

Business

Phone Number

Email

First Name Last Name